

BILLINGS COUNTY SCHOOL DISTRICT #1
Minutes of Regular Meeting
November 12, 2019
OFFICIAL MINUTES

The regular meeting of the Billings County School Board was called to order by President Joseph G. Kessel at 5:05 p.m. MT, Tuesday, November 12, 2019, at DeMores School in Medora, ND. Present on site were members Anita Adams, Kwirt Johnson, Joey Kessel, and Julie Reis. Eric Bock was present via teleconference. Also present on site for all or part of the meeting were Principal Shae Peplinski, Business Manager Tammy Simnioniw, Dave Shepherd with Shep's Construction, and Jessie Berger.

Adams moved, Reis seconded, to approve the consent agenda, which included the Minutes from the October 8 regular meeting, the payment list, and financial reports. All in favor. The October 30 policy committee minutes were also reviewed.

Peplinski and Simnioniw reported that the Prairie Expansion project is now completed and final pay apps were included in the bills presented for payment approval.

Peplinski reported on the status of the DeMores Landscaping Project. Dave Shepherd attended the meeting and discussed delays and determined that after fence is constructed this week, the project will be approximately 92% complete. Peplinski reported that KLJ discovered that the sidewalk next to the garage driveway did not meet ADA requirements for slope. Shepherd stated that this was his error and he would tear out sidewalk in spring to correct at his cost. Johnson moved, Bock seconded, to accept Shepherd's offer to have this area altered to meet ADA requirements. Roll call vote with all in favor. Shepherd requested that the board reduce the retainage to 1% of accumulated project costs. Adams moved, Johnson seconded, to reduce retainage to 1.5% of accumulated costs payable on next pay app. Roll call vote with all in favor.

Pete Hegge provided a written report on maintenance activities and future needs. Included in the report were quotes for construction of a small storage building at DeMores. The board tabled action on moving forward at this time. Discussion was held on whether to move forward with planning for replacement of boiler system at Prairie. Simnioniw reported that the current one is original from when school was constructed, and the Chillers technician informed us that it is very inefficient. In consideration of moving forward with this new project, the board requested that Simnioniw obtain information for next meeting on how much is left in the building fund budget after paying for the Prairie Expansion and DeMores Landscaping projects.

Peplinski reported she spoke with Sheriff Pat Rummel regarding County Commissioner's decision regarding Sheriff's Department leasing Glade School from BC School District. Rummel said commissioners agreed to the terms and will have their county attorney draw up the lease.

Peplinski reported that the policy committee reviewed current policy regarding Yaeger's request for high school bus service into the yard. Current policy does not comply with the request so policy would either need to be adhered to or revised. Kessel moved, Reis seconded, to deny the request per current policy. Roll call vote with all in favor.

Kessel and Peplinski have been researching the legalities of placing video cameras on school buses, both internal and external recording. Sheriff Rummel took their request to ND States Attorney and it was determined that it is legal to install the camera recorders on school buses. Peplinski and O'Brien are doing research on the type best to purchase.

Peplinski reported on upcoming events. She also asked the board if they would like to plan an open house for the expansion at Prairie. It was decided to plan it for the same day as the school Christmas program. Peplinski also reported on grants that had been obtained that would benefit our school. A K-5 music education grant in the amount of \$814 was received as part of a cooperative grant with RESP.

RESP will plan a music education training and bill our district for the \$814 to help cover the costs. Our music teacher will be eligible to attend with registration and travel costs covered through the grant. A second grant of approximately \$5,000 was granted to our school district from West River Student Services for sensory education. West River Student Services also received a grant through DPI to aid member schools, which includes our school district, in implementing a dyslexia screening program.

Simnioniw reported that the audit for fiscal year ending June 30, 2019, was completed. She provided the audit report to board and administrators. Jim Wosepka was not present at this meeting but offered to come to December meeting if the board requested. The board members stated they will review the report and get back to Simnioniw on whether they'd like Wosepka to discuss the report and answer questions at the December board meeting.

Fuel oil bids for backup boiler fuel is needed. Reis moved, Adams seconded, to call for sealed fuel oil bids to be opened at December board meeting. Roll call vote with all in favor.

The board reviewed an excess property list and discussed best way to dispose of property. Johnson moved, Bock seconded, to approve placing items listed as excess property for sale or disposal per revisions made to list. Roll call vote with all in favor.

Kessel, Adams, Johnson, Reis, and Simnioniw reported on sessions attended at the school board convention.

Policies were reviewed. Adams moved, Johnson seconded, to approve the second reading of ACBD School Medication Program, FAAD Tuition Agreements, FFD Carrying Weapons, FFE Extracurricular Participation Requirements, FG Student Rights and Responsibilities, and FGDB Student Handbooks. Roll call vote with all in favor. Adams moved, Bock seconded, to approve the first reading to rescind old policy FGA Student Education Records and Privacy and adopt new FGA. Roll call vote with all in favor. Adams moved, Reis seconded, to approve the first reading to adopt new policy FGA-BR2 Criteria for Approving and Denying Directory Information and PII Requests. Roll call vote with all in favor. Adams moved, Johnson seconded, to approve the first reading to amend policies FFK Suspension and Expulsion, FFK-BR Suspension and Expulsion Regulations, and FGA-BR1 Student Education Records Access and Amendment Procedure. Roll call vote with all in favor.

The board reviewed Administrative Regulations and Exhibits for ACBD-AR School Mediation Program Regulations, ACBD-E1 School Medication Provider Opt-Out or Opt-In and Verification of Eligibility Form, ACBD-E2 Authorization /Parental Consent for School to Provide Medication or Student to Self-Administer Medication, ACBD-E3 Medication Check-In Form, ACBD-E4 Emergency Medication Check-In Form, ACBD-E5 Medication Pass Exhibit, ACBD-E6 Medication Pass Log, ACBD-E7 Record of Medication, ACBD-E8 Controlled Medication Log, ACBD-E9 Medication Incident Report, ACBD-E10 Medication Pickup Notice, FFK-AR1 Suggested Practice for Conducting an Expulsion Hearing, FFK-AR2 Suspension and Expulsion of Special Education Students, FGA-E Notice of Directory Information, FGA-E2 Model Notification of Rights Under FERPA for Elementary and Secondary Schools, FGA-E3 FERPA Release Form for Parents, FGA-E4

Notice of Executive Session Tape on File, FGA-E5 Student Information Sharing Request Form, FGA-E7 School Officials' Guide to FERPA and Data Privacy Policy, and FGA-E8 Parties Approved to Receive Student Data.

Adams and Peplinski reported on last RESP meeting. RESP is requesting feedback on type of professional development school districts would like provided for teaching staff.

The next regular board meeting was scheduled for December 10, 2019, at 4:00 p.m. at Prairie Glade School in Fairfield.

Reis moved, Johnson seconded, to adjourn. All in favor.

Meeting adjourned at 6:50 p.m.

Joey Kessel, President

Tammy Simnioniw, Business Manager