

BILLINGS COUNTY SCHOOL DISTRICT #1
Minutes of Regular Meeting
May 14, 2019
UNOFFICIAL MINUTES
(Subject to review and revision by the board)

The regular meeting of the Billings County School Board was called to order at 5:05 p.m. MT, Tuesday, May 14, 2019, at the small Prairie School library building in Fairfield. Present were board members Anita Adams, Eric Bock, Joey Kessel, Mike Klatt, and Julie Reis. Also present for all or part of the meeting on site were Business Manager Tammy Simnioniw, Rob Matteson, Dan Schaff with KLJ, Jeremy Berger with SMART Computers, Rita Ennen and Rene Newton with Dickinson Public Library, and Stacie Larson. Principal Shae Peplinski was present via telephone for part of the meeting.

Dan Schaff gave an update on the Prairie Expansion Project and presented a change order request for ceiling tiles in expansion and existing corridor. Reis moved, Bock seconded, to approve the change order as presented. Roll call vote with all in favor. Dan then gave the board and meeting participants a tour of the expansion.

The meeting reconvened in the meeting room. Klatt moved, Adams seconded, to approve the consent agenda, which included the Minutes from the April 9 regular meeting and the April 16 and April 19 special meetings, the financial report, and the attached payments list. All in favor.

Matteson provided the board with quotes for erecting a permanent wall between the Resource Room and 5th/6th grade classroom at DeMores to alleviate sound distractions in the classrooms. Klatt moved, Bock seconded, to approve the installation of a permanent wall with Matteson doing the installation and with lumber purchased from Bosch Lumber. Roll call vote with all in favor.

It was reported that the students selected Option 1 for new playground equipment at Prairie along with a request for a new swing set. Adams moved, Reis seconded, to approve purchasing the Option 1 playground equipment and swing set. Roll call vote with all in favor.

Matteson gave a maintenance report identifying work he plans to do over the summer.

Rita Ennen and Rene Newton from Dickinson Public Library presented the 2019-20 proposed budget. Discussion was held on whether to add \$5,000 for student books for the new library. Ennen also informed the board that the computers used at both schools by the librarians are in need of updating. Adams moved, Bock seconded, to approve the library contract for 2019-20 school year at \$43,417.76 plus additional \$5,000 for new book collection. Roll call vote with all in favor. Ennen asked that library staff be involved in moving library books from old library to new when expansion is completed. They also would like to have time to present at the staff in-service in August.

Jeremy Berger discussed the services they provide and their role in the expansion. Stacie Larson presented the technology budget for 2019-20 school year. Reis moved to approve the tech budget at \$118,954. Motion died for lack of second. Bock moved, Klatt seconded, to approve the technology budget as presented and revised minus technology coordinator wages and benefits for total of \$105,599. Budget included two computers for librarians, but County will be asked to share the cost of those computers. Roll call vote with all in favor.

Simnioniw reported that Dennis O'Brien would like to have the base bid for the 2019-20 school year for his diesel bus on Route 3 be at \$2.89. Klatt moved, Reis seconded, to approve this request. Roll call

vote with all in favor.

Kessel reported that he completed the District Principal and Business Manager evaluations, and met with each. All was satisfactory and goals were established. Klatt moved, Adams seconded, to approve the evaluations. Roll call vote with all in favor.

Addendums to the District Principal and Assistant Principal contracts were discussed. Reis moved, Adams seconded, to approve increasing the stipend to District Principal for special education case manager and 504 coordinator responsibilities to \$7,000 for the 2019-20 school year. Roll call vote with all in favor. Bock moved, Klatt seconded, to approve a stipend to Assistant Principal in amount of \$4,000 for assistant technology coordinator responsibilities for 2019-20 school year. Roll call vote with all in favor. Reis moved, Bock seconded, to approve increasing the stipend to Assistant Principal to \$4,000 for speech language pathology paraprofessional services for 2019-20 school year. Roll call vote with all in favor.

The District Principal and Assistant Principal requested that their titles be changed to Superintendent and Assistant Superintendent. Reis moved, Bock seconded, to table a decision and bring back to August meeting agenda. Roll call vote with all in favor.

The Principals were absent so no report.

Establishment of an additional bus route south of Medora was presented. No decision was made. Peplinski will be asked to present various options at a future meeting.

An audit contract with James Wosepka was presented for fiscal year ending June 30, 2019. Klatt moved, Adams seconded, to approve entering into a contract for fiscal year 2019 audit. Roll call vote with all in favor.

Simnioniw informed the board that with the bid requirement limits being raised to \$50,000, DPI concurred that food service products can go out in an informal bid and price comparison process. Klatt moved, Bock seconded, to approve an informal bid and price comparison process for food service. Roll call vote with all in favor.

The board was informed that the canvassing meeting will need to be held on June 10. Reis moved, Adams seconded, to establish the canvass of school board election to be at DeMores School at 5:00 p.m. on June 10 with regular June board meeting to follow. Roll call vote with all in favor.

Simnioniw outlined the budgeting schedule and procedure for development of it.

Bock moved, Adams seconded, to change the group enrollment eligibility from a minimum of 30 hours per week to 20 hours per week for dental and vision insurance. Roll call vote with all in favor.

Classified staff raises were discussed. Bock declared a conflict of interest. Adams moved, Reis seconded, to agree to the conflict of interest and have Bock decline from discussion and voting. Roll call vote with all in favor. Klatt moved, Reis seconded, to increase classified staff wages by 38 cents per hour effective July 1, 2019, with the exception of employees hired after January 1, 2019. Roll call vote with Adams, Kessel, Klatt, and Reis in favor.

The lead technology wage was discussed. This role will be taken over by Stacie Larson. She will have dual role in the District of para-professional and lead technology coordinator. Adams moved, Klatt seconded, to offer lead technology coordinator wages at \$17 per hour. Roll call vote with all in favor.

May 14, 2019 Regular Minutes

Larson will clock in separately for the two different roles as they will be at different pay rates.

Simnioniw gave the legislative report on all bills with financial impact to the District.

A tuition waiver request for the 2019-20 school year was presented for two students from Dickinson Public School District who will be entering fifth and third grades at DeMores. Reis moved, Adams seconded, to approve the request. Roll call vote with all in favor. A tuition waiver request for the 2019-20 school year was presented for two Beach Public School students entering seventh and fifth grades at DeMores. Adams moved, Klatt seconded, to approve the request. Roll call vote with all in favor.

Kessel discussed the need to have a law firm for issues as they emerge. The board concurred and will try to identify a preference.

Adams moved, Reis seconded, to identify Shae Peplinski as the Homeless Liaison for the Billings County School District. Roll call vote with all in favor.

Bock moved, Klatt seconded, to approve the second reading of policies FDE, FF, FFB, FFC, FDB, FDD, FFA, DKBD, FCBB, and FDH. Roll call vote with all in favor.

Adams gave RESP report from RESP Minutes as she was unable to attend the meeting.

Klatt moved, Bock seconded, to adjourn. All in favor. Meeting adjourned at 9:54 p.m.

Joey Kessel, President

Tammy Simnioniw, Business Manager