

BILLINGS COUNTY SCHOOL DISTRICT #1
Minutes of Regular Meeting
April 9, 2019
UNOFFICIAL MINUTES
(Subject to review and revision by the board)

The regular meeting of the Billings County School Board was called to order at 5:02 p.m. MT, Tuesday, April 9, 2019, at DeMores School in Medora. Present were board members Anita Adams, Eric Bock, Joey Kessel, Mike Klatt, and Julie Reis. Also present for all or part of the meeting were Principal Shae Peplinski, Business Manager Tammy Simnioniw, Shawn Thomas, Rob Matteson, Brett Gurholt, Alex Bossert and Dan Schaff from KLJ, Jan Kuchera, Liz Odermann, and David Shepherd, Shep's Construction.

Reis moved, Klatt seconded, to approve the consent agenda, which included the Minutes from the March 12 regular meeting, the March 25 and April 3 special meetings and review of March 28 policy committee meeting, the attached check list, and the addition of one agenda item. All in favor.

Brett Gurholt, KLJ, assisted with the bid opening for the DeMores Landscaping Improvement Project. Bids were received from Shep's Construction and Excavation with base bid of \$441,546.81, Winn Construction with base bid of \$652,004.94, and Feininger Electric works for electrical only for \$25,000. The board set a date of Tuesday, April 16, 2019, at 5:00 p.m. at DeMores School in Medora for awarding the bid for the project.

Dan Schaff, KLJ, provided an update on the Prairie Expansion Project. He reported that he could not find a match for the new hallway ceiling with the existing hallway ceiling. It would cost approximately \$30,000 to get the same type of ceiling and redo the entire hallway. He will research the cost of an ACT ceiling for the hallway similar to what was installed in the DeMores hallway after the rain damage. This option would be much less expense, even with replacing existing hallway ceiling, and would include installation of newer and brighter LED lights. Schaff further reported that the existing exterior and interior vestibule doors on the east side of building cannot be reused for the expansion. The interior door cannot be locked and the plan is to restrict entry by the public to the classrooms when school is in session. The alternate in the bid for replacement of these doors will be utilized to cover the cost.

Peplinski introduced Robert Matteson to the board. He was hired as Maintenance Supervisor to replace Thomas who has resigned. The board thanked Thomas for his service and welcomed Matteson. Thomas gave a facilities report, provided a maintenance duty schedule, contact information for businesses or contractors used, and maintenance needs to be considered in the future.

Thomas obtained quotes for playground equipment at Prairie. Three options with pricing was provided to the board. The board asked that students at Prairie be involved in selecting the equipment and this information brought to the board at the May meeting.

Peplinski requested that a permanent wall be erected between the DeMores resource classroom and the fifth/sixth grade classroom. There currently is a temporary divider between the rooms, but it is not soundproof causing distraction for both classrooms. The board asked that estimates be obtained for options to soundproof the existing temporary wall and for the cost of erecting a permanent wall.

Peplinski informed the board that there is a shortage of lockers at DeMores School and requested permission to purchase an additional nine to ten lockers and have them installed in the corridor by the student bathrooms. Klatt moved, Adams seconded, to approve the purchase of lockers. Roll call vote with all in favor.

Peplinski reported that we are still waiting for signed approval from Superintendent Baesler for the reconfigured school calendar.

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Kessel reported that he has received evaluations from all of the board members for District Principal and Business Manager, will compile them, will have the District Principal's evaluation filed by April 15, and report the results of the Principal and Business Manager evaluations to the board at the May meeting.

Peplinski informed the board that she and O'Brien obtained superintendent credentials. Discussion was held on how to handle the principal contracts. The board tabled until the April 16 meeting where it will be discussed.

Peplinski reported on upcoming events at both schools. Spring concerts are scheduled for May 7 at 2:00 at Prairie and May 9 at 2:00 at the Community Center in Medora. Graduation will be at the Community Center in Medora on May 23.

Peplinski reported that an offer has been made to an individual for the position for preschool teacher at Prairie and there are ten applicants for the two teaching positions open at DeMores. Interviews will be scheduled for those two positions in the near future and hiring decisions placed on the agenda for the April 16 special board meeting.

Peplinski requested permission from the board to co-supervise with Matteson the custodian position at DeMores and O'Brien co-supervise with Matteson the custodian position at Prairie on a temporary basis. Board agreed.

Simnioniw submitted a request on behalf of the Dickinson Public Library to use the DeMores school grounds, two tables and two chairs on May 18 for the 2019 summer reading program kickoff and to have rental fees waived. Reis moved, Klatt seconded, to approve this request and waive rental fees. Roll call vote with all in favor.

Simnioniw reported that it was the recommendation of the technology coordinators to renew SMART Computers IT support contract under continuing contract rights. SMART Computers is requesting a \$100 per month increase to the current contract. Klatt moved, Bock seconded, to renew the SMART Computers contract at the proposed rate of \$3,100 per month. Roll call vote with all in favor.

The board reviewed hot lunch rates and were informed that DPI required adult meal rates be at least 75 cents higher than student meal rates. Adams moved, Bock seconded, to keep student meal rates the same for the upcoming school year at \$2.50 per meal, \$0.50 for entrée' seconds, and \$0.25 for milk, and to raise adult meal rates to \$3.25. Roll call vote with all in favor.

The quarterly pledged assets report was reviewed by the board and noted that pledges were adequate to support deposits. Reis moved, Klatt seconded, to approve the pledged assets report. Roll call vote with all in favor.

The board discussed the need to renegotiate bus contracts if reconfigured school week was approved by DPI. Adams moved, Reis seconded, to renegotiate the contracts for the routes affected by the change in number of days and to negotiate with bus contractors at the April 16 special meeting. Roll call vote with all in favor.

Peplinski and Simnioniw gave legislative reports on school-related issues.

The board reviewed updated Teacher's Aide and Technology Coordinator job descriptions. Reis moved, Adams seconded, to approve the job descriptions as presented. Roll call vote with all in favor.

The topic added to the agenda was discussed. Kessel reported that the negotiated agreement had not been ratified by the Billings County Education Association yet and explained the issue being contested.

Policies were reviewed by the board. Bock moved, Klatt seconded, to approve the second reading for policies ABBB Noncurricular Use of District Property, ABBC Noncurricular Use of District Equipment, ABCC Wellness Policy, FCAF Concussion Management, ACAA Emergency Closings, ACAB Emergency & Disaster Plans & Drills, CBAA Administrative Regulations, CBAB Administration in Policy Absence, and DEAB Staff Attendance. Roll call vote with all in favor.

Adams moved, Bock seconded, to approve the first reading to amend policies FDE Education of Special Education/Disabled Students, FF Student Conduct and Discipline, FFB Attendance and Absences, and FFC Bus Conduct. Roll call vote with all in favor.

Klatt moved, Adams seconded, to approve the first reading to rescind the current and adopt new policies FDB Education of the Homeless Student, FDD Education of Pregnant and Parenting Students, and FFA Student Alcohol and Other Drug Use/Abuse. Roll call vote with all in favor.

Adams moved, Klatt seconded, to approve the first reading to adopt new policies DKBD Teacher Discharge for Cause, FCBB Student Transportation Safety and Supervision, and FDH Students in Foster Care. Roll call vote with all in favor.

Adams moved, Bock seconded, to rescind old and adopt new FDB-BR Education of the Homeless Dispute Resolution Procedure. Roll call vote with all in favor.

Reis moved, Klatt seconded, to approve board regulations FDH-BR1 Foster Care Student Transportation Procedure and FDH-BR2 Foster Care Student Transportation Dispute Resolution Procedure. Roll call vote with all in favor.

The board reviewed the following administrative regulations and exhibits: DKBD-E, FCBB-AR, FDB-E, FDB-E2, FDE-E, FDH-E1, FDH-E2, FF-AR, FF-E, FFA-AR, and FFB-E.

Adams reported on the April 3 RESP meeting she attended where financial position, scheduled calendar events, and personnel was discussed.

The next regular board meeting will be held at 5:00 p.m. on May 14, 2019, at Prairie School in Fairfield. The board will do a walk-through of facilities at the meeting.

Klatt moved, Reis seconded to adjourn. All in favor. The meeting adjourned at 7:20 p.m.

Joey Kessel, President

Tammy Simnioniw, Business Manager