

BILLINGS COUNTY SCHOOL DISTRICT #1
Minutes of Regular Meeting
November 13, 2018
UNOFFICIAL MINUTES
(Subject to review and revision by the board)

The regular meeting of the Billings County School Board was called to order at 5:00 p.m. MT, Tuesday, November 13, 2018, at the DeMores School in Medora. Present on site were members Anita Adams, Joey Kessel, Mike Klatt, and Julie Reis. Present via teleconference was Eric Bock. Also present on site for all or part of the meeting were Principal Shae Peplinski, Assistant Principal Danielle O'Brien, Business Manager Tammy Simnioniw, Maintenance Supervisor Shawn Thomas, Dickie Jo Kubas, James Wosepka, Richard Volesky, Liz Odermann, and Jessie Berger.

Klatt moved, Reis seconded, to approve the consent agenda, which included the Minutes from the October 9 regular meeting, the attached check list, and the addition of one item to the agenda. There was one minor correction noted for the Minutes. All in favor. The board also reviewed the Minutes from committee meetings held on September 11, October 9, October 15, November 6, and November 7.

James Wosepka was in attendance to report on the audit completed for the fiscal year ending June 30, 2018. Reis moved, Adams seconded, to approve the audit report as presented for the 2017-18 fiscal year. Roll call vote with all in favor.

Thomas and O'Brien reported on the status of the Prairie expansion project. All is on schedule at this point. O'Brien reported that the workers are considerate and careful around the students.

Peplinski reported that Brett Gurholt and Alex Brossert with KLJ met with her, Thomas, Simnioniw, and Berger, to get preliminary design ideas and to identify current drainage issues visible to school staff. They will try to have a final design ready for the board soon so we can stay on target to get bids out in February. Simnioniw informed the board that they will need to submit the plans to the State for approval if the project is estimated to exceed \$150,000.

An excess property list was reviewed by the board that consisted of a power washer and iPads. The board did not set a price for the power washer as it is not in working order. A price of \$40 will be set for the iPads which include the cases. This will be advertised to staff and parents first and open to the public if not all are spoken for after a couple of weeks. Adams moved, Klatt seconded, to dispose of these items as stated. Roll call vote with all in favor.

Klatt moved, Reis seconded, to call for fuel oil bids for the backup heating systems at both schools with bid opening to occur at the December regular meeting. Roll call vote with all in favor.

Thomas provided a written and oral report on maintenance issues.

Kathy Malkowski submitted a new bid for a gas bus for Route 4 per the request to renegotiate the contract by the school board. Malkowski's new bid was for \$2.60 per mile for a gas bus with a base bid of \$2.999 per mile. Reis moved, Klatt seconded, to accept the revised bid amount. Roll call vote with all in favor.

The board reviewed information obtained from Farmers Union Insurance on the difference between General Liability insurance coverage and the Violent Event coverage that was suggested adding. Klatt moved, Adams seconded, to approve obtaining Violent Event insurance coverage. Roll call vote with all in favor.

Peplinski reported that there was no further progress on a joint agreement with the BC Sheriff's Department regarding a school resource officer.

The committee for studying a four-day school week reported on the parent and staff survey results. The committee stated there were several different scenarios that could be implemented with a four-day school week, such as the number of Fridays designated for tutoring or enhancement programs. They asked the board for direction on what they would like studied and proposed to the public. It was the consensus of the board to have the committee continue with studying costs and logistics of operating a four-day school week with one Friday per month for tutoring or enhancement programs.

Peplinski and O'Brien reported on upcoming events. The Christmas programs were set for 2:00 p.m. on December 11 at Prairie School and 2:00 p.m. on December 13 for DeMores School.

Simnioniw reported that with the new property valuations established, the value in the Special Reserve fund was now exceeding 15 mills so a resolution would be needed to transfer the excess out and into the General Fund. Reis moved, Adams seconded, roll call vote with all in favor to adopt the following resolution:

Be it RESOLVED that for the 2018-19 fiscal year, the Billings County School District authorizes the business manager to transfer \$983.22 from the Special Reserve Fund into the General Fund checking account. Any interest accrued on the balance of funds will not be assessed to the Special Reserve Fund so that the 15 mill maximum value of the account is not exceeded. Be it FURTHER RESOLVED THAT the 2018-19 fiscal year budget is amended to increase expenditures in the Special Reserve Fund by \$983.22. Authorized this 13th day of November, 2018, by the Billings County Public School District board.

The board reviewed a resolution submitted by Horace Mann for the medical spending accounts. The IRS increased maximum limit allowances for employee voluntary pre-tax payroll withholding contributions. Klatt moved, Bock seconded, to approve the resolution to increase medical flex spending pre-tax contributions to the maximum allowed by the IRS. Roll call vote with all in favor.

Simnioniw reported on the Western Dakota Energy Association conference she attended. Bills being proposed by Senator Wardner and Senator Rust were discussed. Simnioniw is continuing to serve on the WDEA Education Committee. This committee is involved in tracking bills being proposed and advising legislators regarding the bills impacting school funding.

Discussion was held on where notice should be sent for regular, special, and committee meetings of the school district. It was the consensus of the board to only send notices to the school district's official newspaper unless otherwise requested.

Several policies were reviewed. Adams moved, Klatt seconded, to approve the second reading of new policies AAB and AAC. Roll call vote with all in favor. Adams moved, Klatt seconded, to rescind ABCC and approve the first reading to adopt a new ABCC. Roll call vote with all in favor. Adams moved, Reis seconded, to amend with first reading policy ACBB. Roll call vote with all in favor. The board reviewed ACBB-E2. Reis moved, Klatt seconded, to rescind ACDA and approve first reading of new ACDA. Roll call vote with all in favor. Reis moved, Bock seconded, to approve the first reading to amend ACDB. Roll call vote with all in favor. Adams moved, Klatt seconded, to approve the first reading to adopt new policy ACDBA. Roll call vote with all in favor. Klatt moved, Adams seconded, to approve the first reading to amend ACEA. Roll call vote with all in favor. The board reviewed ACEA-E1, ACEA-E2 and FFC-AR. Klatt moved, Adams seconded, to approve the first reading to amend HBAA. Roll call vote with all in favor. Bock moved, Klatt seconded, to rescind the July 2018 motion to designate Tammy Simnioniw as Title Authorized Agent and to now designate Shae Peplinski as new title Authorized Agent. Roll call vote with all in favor.

Peplinski gave the RESP report. Services were provided for the October In-Service.

Reis, Bock, O'Brien and Simnioniw reported on the school board convention.

November 13, 2018 Regular Minutes

The board reviewed a thank you from Lynn Peterson for the going away gift she received from them.

The next meeting will be held at Prairie School at 4:00 p.m. on Tuesday, December 11.

Reis moved, Adams seconded, to adjourn the meeting. All in favor.

Meeting adjourned at 7:04 p.m.

Joey Kessel, President

Tammy Simnioniw, Business Manager