

BILLINGS COUNTY SCHOOL DISTRICT #1
Minutes of Regular Meeting
September 11, 2018
UNOFFICIAL MINUTES
(Subject to review and revision by the board)

The regular meeting of the Billings County School Board was called to order at 5:00 p.m. MT, Tuesday, September 11, 2018, at the DeMores School in Medora. Present were members Eric Bock, Joey Kessel, Mike Klatt, and Julie Reis. Also present for all or part of the meeting were Principal Shae Peplinski, Assistant Principal Danielle O'Brien, Business Manager Tammy Simnioniw, Maintenance Supervisor Shawn Thomas, and Dan Schaff with KLJ.

Klatt moved, Bock seconded, to approve the consent agenda, which included the Minutes from the August 14 regular meeting and the August 16 and September 5 special meetings, the attached check list, and the addition of two items to the agenda. All in favor.

The first order of business was to hold the public budget hearing for the 2018-19 fiscal year. There were no members of the public present. Klatt moved, Bock seconded, to approve the final budget as presented. Roll call vote with all in favor.

Simnioniw reported that a committee consisting of herself along with Principal Peplinski, Jessie Berger, and Shawn Thomas interviewed the landscape architects who expressed interest in the DeMores Landscape Correction project. Advanced Engineering and Environmental Services and KLJ responded to the Request for Qualifications for the project. It was the committee's recommendation to secure the services of KLJ for architectural, bidding assistance, and project oversight. Klatt moved, Reis seconded, to accept the committee's recommendation. Roll call vote with all in favor.

Dan Schaff presented a breakdown of the bids opened at the September 5 meeting and discussed his communication with bidders regarding whether their bids would be lower if the project was delayed until spring. Most of the companies who submitted bids stated they had time during the winter for a project, so bid it lower than they normally would for spring and summer projects. Their bids would likely not be lower, and even could possibly be higher if the project was rebid for spring startup. Reis moved, Bock seconded, to rescind the motion made at the January 18, 2018, meeting to move forward with the expansion with project total at \$1 million or less, which includes contingency, architectural, etc. Roll call vote to rescind this motion with Bock, Kessel, Klatt, and Reis in favor. (Adams was absent from the meeting.)

Reis moved, Bock seconded, to accept the recommendation of Dan Schaff to award Roers West, LLC, prime multiple general, Denny's Electric, LLC, prime multiple electrical, and City Air Mechanical, Inc. prime multiple mechanical and plumbing. Roll call vote with all in favor.

Propane bids were opened. West Dakota Oil bid \$1.29 per gallon at this fixed rate for the period of September 12, 2018, through August 31, 2019. Creative Energy bid \$1.25 per gallon at this fixed rate for the period of September 12, 2018, through August 31, 2019. Klatt moved, Reis seconded, to award the propane services for the stated period to Creative Energy, contingent upon them providing a written statement regarding maintenance and repair of lines that was stated in the Call for Bids. Roll call vote with all in favor.

Peplinski reported that she and Thomas were withdrawing the request they had made at the previous meeting to enter into an agreement for the Guard911 Alert System. They feel the panic buttons currently used through a service agreement with Electro-Watchman provided adequate service.

Peplinski reported that the School Resource Officer position details were still being worked out with Sherriff Pat Rummel. She further reported that the Sherriff's Department is still interested in using the
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Glade School building once the library is no longer in use.

The job descriptions for District Principal, District Assistant Principal, and Business Manager were reviewed and discussed with further revisions proposed. Klatt moved, Reis seconded, to approve the job descriptions with the changes made. Roll call vote with all in favor.

Bock moved, Klatt seconded, to approve the second reading of the Field and Other School-Sponsored Trips Policy FFF. Roll call vote with all in favor.

Peplinski asked for clarification on the expectation for the District Secretary work days during the school year, specifically whether she was expected to work only when school was in session. After discussion, it was the consensus that no decision would be made until it was determined if the workload could be completed if the school calendar was followed for actual days expected to report for work. The position was previously a full-time, twelve-month position, so the board wanted more time to determine whether it would be possible to scale back hours for this position.

Peplinski reported that Malkowskis had submitted a bid and were awarded a contract for a diesel bus, however are using a gasoline bus. It was the consensus of the board to renegotiate contract terms since this was a significant change from what was presented in the bid. Peplinski will ask Malkowskis to attend the next board meeting to renegotiate their contract with the board.

Peplinski and O'Brien reported on upcoming events and training.

Simnioniw provided information on the October School Law Seminar and School Board Convention.

Thomas gave the facilities report. He also reported that the cell boosters at Prairie are 3g, but the Verizon tower only supports 4g. The boosters will need to be upgraded in order to get Verizon cell service inside the building. The board asked Thomas to get price comparisons on various models and bring the information back to next meeting.

Peplinski gave the RESP report. She and Anita Adams were elected to the governing board.

A reception in appreciation of Lynn Peterson for her 36 years of service to the Billings County School District will be held at DeMores school Friday morning, September 28th from 8:30 a.m. – 10:00 a.m. The public is invited to attend.

Reis moved, Klatt seconded, to adjourn the meeting. All in favor.

Meeting adjourned at 7:40 p.m.

Joey Kessel, President

Tammy Simnioniw, Business Manager